



SOUTH FARNHAM SCHOOL
MENIN WAY FARNHAM SURREY GU9 8DY
Headteacher: Mrs Claire Donnachie
Telephone 01252 716155 email info.southfarnham@sfet.org.uk
www.south-farnham.surrey.sch.uk  @SouthFarnham

29th May 2020

Dear parent/carers,

I hope you have all enjoyed the sunshine over the half term week; we certainly have been blessed with good weather! Thank you to the staff who volunteered their time in school this week as we remained open for the children of key workers and those who are 'vulnerable' and thank you to the children who are such a delight to be with.

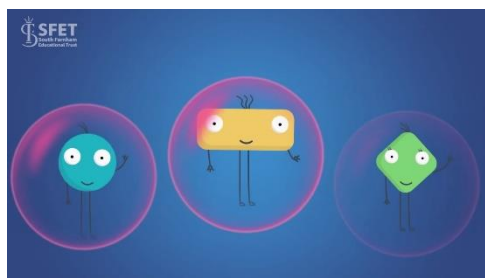
Monday 1st June

From Monday 1st June things begin to change with the hope that, sometime in the not too distant future, we may be able to welcome all children back to school. We do miss them!

On Monday, we welcome back the children in Reception, Year 1 and Year 6 and you have received detailed information on how that will happen in my letter last week. The risk assessment is available to view on the website: <https://www.south-farnham.surrey.sch.uk/page/?title=COVID%2D19+%2D+Return+to+School&pid=317>

All the staff at South Farnham School are dedicated to making the children's return to school, following 'lockdown', as comfortable and welcoming as possible. We understand that parents and children may be anxious and have made a video designed to explain, in a child friendly way, what school will look like when we welcome wider numbers of children back on Monday. Please take some time to watch and discuss it with your child. It featured on ITV Meridian news this week and has over 2000 views on YouTube. I hope you like my purple avatar!

I have uploaded it to YouTube: <https://youtu.be/RGNi0mEmwpl>



[Welcome Back to School! \(COVID-19 Return to School\)](https://youtu.be/RGNi0mEmwpl)


All the staff at South Farnham School are dedicated to making the children's return to school, following 'lockdown', as comfortable and welcoming as possible...
[youtu.be](https://youtu.be/RGNi0mEmwpl)

Additionally, films have been made and sent individually to Year R and 1 children to show them how they will arrive and leave school.

As parents, please ensure you adhere to social distancing measures where possible and encourage your child to do so.



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Please note, if your child is not returning on the first day back, due to numbers, they may be in a different group (from their class) when they do return. We look forward to seeing your child and welcoming them back, when you feel the time is right.

Home Learning

For those not returning to school, home learning will continue as normal. Thank you again for your continuous support in helping your child learn from home while juggling work and other commitments. All our staff are working hard on teaching, setting lessons, delivering Loom and Zoom videos/assemblies, providing feedback on work submitted and contacting families and children individually.


Remote learning, available on the website, will continue for all year groups (including Reception, Year 1 and Year 6) along with ZOOM assemblies for Year 2, 3, 4 and 5.

Please note that ZOOM class assemblies for Year 2, 3, 4 and 5 are recommencing this week. Those highlighted in yellow have changed time to ensure their class teacher (now teaching in school full time) can attend. The ZOOM link and password are still the same as those sent out in our original email.

Year group	Class	Time
Year 2	Beech	Fridays at 9:30am
	Maple	Fridays at 2pm
	Willow	Fridays at 11am
Year 3	3M	Thursdays at 9am
	3A	Thursdays at 10am
	3P	Thursdays at 11am
	3F	Thursdays at 12pm
Year 4	4Y	Wednesdays at 9:30
	4F	Wednesdays at 10am
	4H	Wednesdays at 11am
	4D	Wednesdays at 2pm
	4J	Wednesdays at 1pm
Year 5	5F	Tuesdays at 9:30
	5D	Tuesdays at 2pm
	5W	Tuesdays at 11am
	5S	Tuesdays at 12pm



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We are in the midst of a global crisis and the situation is not perfect. It is important to keep a happy medium so that all of our children are able to access some education throughout this difficult time whilst maintaining everyone's well-being. Thank you for your wonderful feedback during this time. It really delights the staff to know that their efforts are appreciated.

Just wanted to say thank you for all your hard work in continuing to educate and keep our children safe.

Firstly can I please say what a wonderful job everyone at the school is doing to support remote learning and the return to school. It is very much appreciated by us and our children.

Just a quick email to say that we have been so impressed by the way the School has dealt with the lockdown and all the logistics relating to the re-opening of the school.

Many thanks indeed for the comprehensive and well-written communication regarding the children's return to school on June 1st. We have been consistently delighted with the approach you have all taken throughout this difficult period and our reaction to the return arrangements are no different. You have sought and achieved to strike the balance between safety and kindness to the children. Just a great big thank you and hope you all remain safe and well.

Yours sincerely,

Claire Donnachie
Headteacher

For ease of access, the following pages are duplicated from my letter dated 21st May regarding the detailed information needed for the children's return to school.



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Year Groups Returning to School from 1st June.

From 1st June we are preparing to welcome an increased number of children back to school as follows:

Infant Site

- All children in Reception and Year 1 and
- Key Worker / vulnerable children from Year 2 (these children currently attend at the Junior site but will be moving back to the Infants from June 1st)

Junior Site

- All children in Year 6 and
- Key Worker / vulnerable children from Year 3, 4 and 5 (these children currently attend at the Junior site and will continue to do so from June 1st)


Please find below the necessary arrangements.

Arrival and collection at school

- We recommend no unnecessary use of public transport to/from school.
- Only one parent/carer to accompany their child(ren) to/from the school site.
- Children walking to and from school unaccompanied should practice social distancing – parents need to discuss this with their child.
- Children to come straight into class at the beginning of the day at their allocated time (not going to playground to play or entering cloakrooms). Cloakrooms will not be used. The gate to the playground will be locked at the junior site.
- There will be no extended school provision i.e breakfast buddies or after school care (except for key worker / vulnerable children). This is to prevent children mixing outside their 'bubble'.
- If any child is upset at the beginning of the day we ask that the parent takes responsibility to avoid contact with the teacher, taking them home if necessary.
- Staggered arrival and collection times as shown below.
- Agreed entry points shown in map attached. LOOM videos will be sent out via email to Infant parents to show class areas, entry points/exits etc. to provide visual reassurance to the children.



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This is an example of
a Year 6 classroom.



This is an example of
a Year 1 classroom.




This is an example of
a Year R classroom.





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INFANT DROP OFF AND COLLECTION

- Classes will be split into new class names
- Class allocation will be sent out by the end of this week
- After care and breakfast buddies is only available to key worker / vulnerable children
- Please look out for signs signaling your route, further information to follow

Group	Gate	Arrival time	Collection time
Tiger	Side	8.30	2.35
Monkey	Car park	8.30	2.35
Giraffe	Back	8.40	2.45
Lion	Car park	8.40	2.45
Dormouse	Back	8.40	2.45
Elephant	Side	8.50	2.55
Zebra	Car Park	8.50	2.55
Hedgehog	Back	8.50	2.55
Fox	Back	9.00	3.05
Deer	Side	9.00	3.05
Badger	Car park	9.00	3.05
Hare	Car park	9.10	3.15
Nightingale (yr 2 Key Workers)	Side	8.20	3.15

JUNIOR DROP OFF AND COLLECTION


Group	Arrival time	Collection time
6W	8.30am	3pm
6L	9.00am	3.30pm
6P	8.50am	3.20pm
6S	8.40am	3.10pm
Year 3,4 and 5 Keyworkers	8:40	3:45

Safety measures

- An in-depth risk assessment will be available on our school website.
- No parent/guardian to enter site without a pre-arranged appointment (unless dropping off/collecting).
- Frequent handwashing is timetabled across the school day. All children will be expected to adhere to our handwashing procedures, regardless of whether they choose to also bring hand sanitiser to school.



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- All classrooms are equipped with a sink, soap, paper towels and cleaning equipment.
- Door handles, banisters etc. to be cleaned regularly.
- Children will be arranged in small groups ('bubbles') with a maximum of 15 pupils. These bubbles are arranged using register order and we will be unable to change these to ensure we safeguard all those within the bubble.
- The children remain in their bubbles each day, with the same staff and in the same room.
- Children will be seated at the same desk each day with their own supply of essential stationery and their water bottle on their desk.
- Temperatures of all children taken during morning and afternoon.
- Staff and children are **not** required to wear PPE. Safety guidelines will be adhered to when administering first aid or intimate care.
- Please could we ask that where possible medicines are administered before and after school.
- There will be minimal movement within the classrooms and around the school.
- Staggered breaks and lunchtime to avoid overcrowding in corridors at these times.
- Children will eat lunches in their bubbles outside (or inside classroom if weather is poor) with a lunch break of 45 minutes. Each bubble will have a designated playzone which will not change and will be supervised by the staff allocated to their bubble.
- Where it is safe to do so doors and windows will be open to provide ventilation.
- PE lessons will be non-contact and limited to the children in one bubble (not mixed).
- If a child presents symptoms during the day they will be referred to a quarantine room. Parents will be contacted immediately by an appropriate member of staff to collect their child from school. Where self-isolation is recommended government guidance should be adhered to. Self-isolation of those in contact with a confirmed case (following testing) should be adhered to.
- Any children or staff who display coronavirus symptoms (or who have someone in their household who does) must not attend school and follow guidelines for self-isolation. The school office should be notified of this.

What to wear and bring?

- Summer school uniform, including school shoes, to be worn. Ties should not be worn. We would advise you to wash uniform every day. Children will take part in PE in the clothes they are wearing (avoiding children changing and therefore minimising movement and contact)
- Children must bring in their own named water bottle (and named sun hat for Infant children)
- If a child brings in a coat/jumper they will keep this on their chair. Cloakrooms will not be used.
- School lunches will be available as usual via parentpay. This **MUST** be booked and paid in advance by the Wednesday before the selected week. We will **NOT** be able to provide a lunch if it has not been pre-booked.
- Children opting for a school lunch will be provided with an 'easy' packed lunch so staff do not need to handle food/packaging.
- For those bringing in a packed lunch they will bring this into their classroom and keep this with them. Food provided from home should not require teacher assistance with opening.
- If necessary sun cream should be applied before coming into school.
- No other items from home should be brought into school, including backpacks or bookbags.
- Please ensure all items are clearly labelled so they easily stay with your child.



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Well-being

All schools will look different to the children as they return and a key priority for staff will be to help them adjust to this. Young children will not understand the nuances/importance of social distancing so we will be teaching them about this in an age appropriate manner. Please have a conversation with your child about this before they return to school.

Sadly, a number of our families have been affected by bereavement through COVID-19 and the school is offering available support individually to those who have contacted me. If your child is returning to school and there is any specific information you would like me to be aware of please let me know. Additionally, as I have said in previous correspondence, the school is here to support the children who are not at school. Please keep in contact, especially through the submission and forum pages on the website.

We understand this is a challenging time for everyone's mental health and, therefore, we will be timetabling a daily in-class assembly to focus on wellbeing and address any concerns. We also continue with PE/Games lessons every week to encourage physical wellbeing. Please be assured that whilst the daily routine has changed, staff enthusiasm and passion for teaching and pastoral care remains the same. We are very much looking forward to welcoming the children back.

Thank you for your continued support. Please let me know by Monday 25th May if your child is unable to attend for any reason.

Yours sincerely,

Claire Donnachie
Headteacher

Infant Site: Reception, Year 1 (and Year 2 Keyworkers)



Junior Site: Year 6 and Year 3, 4 and 5 Keyworkers

