

# South Farnham School DBS Registered Body Privacy Statement

---

By completing an application form and providing us with your personal details, you agree to accept and be bound by our privacy policy summarised in this privacy statement.

All organisations using South Farnham School DBS service are required to abide by the following:

- The DBS Code of Practice
- The GDPR and Data Protection Act 2018
- South Farnham School Handling of Disclosure Information Policy
- South Farnham School Policy for the Recruitment of Ex-offenders  
( <https://www.south-farnham.surrey.sch.uk/page/?title=DBS+Service&pid=202>)

All information requested is used solely for the purpose of producing a Disclosure & Barring Service Certificate or Status Check and is collected, stored and processed by us and the DBS in accordance with the GDPR and Data Protection Act 2018. We will treat your personal information as confidential and we will not disclose it to any third party except (i) with your prior agreement, (ii) as necessary for providing our DBS service to you; or (iii) as required by law

We would like to draw your attention to the DBS Standard/Enhanced Check Privacy Policy for applicants <https://www.gov.uk/government/publications/dbs-privacy-policies> and ask that at the time of application you sign a declaration form to confirm you have read and understood how the DBS will process your personal data and the options available to you for submitting an application.

.....

South Farnham School  
DBS Registered Body  
Privacy Policy  
Applicant Declaration Statement

---

Name of Applicant	
-------------------	--

Name of Employer/Volunteer Establishment	
--	--

I have read the Standard/Enhanced Check Privacy Policy for applicants <https://www.gov.uk/government/publications/dbs-privacy-policies> and I understand how DBS will process my personal data and the options available to me for submitting an application.

Signed: .....