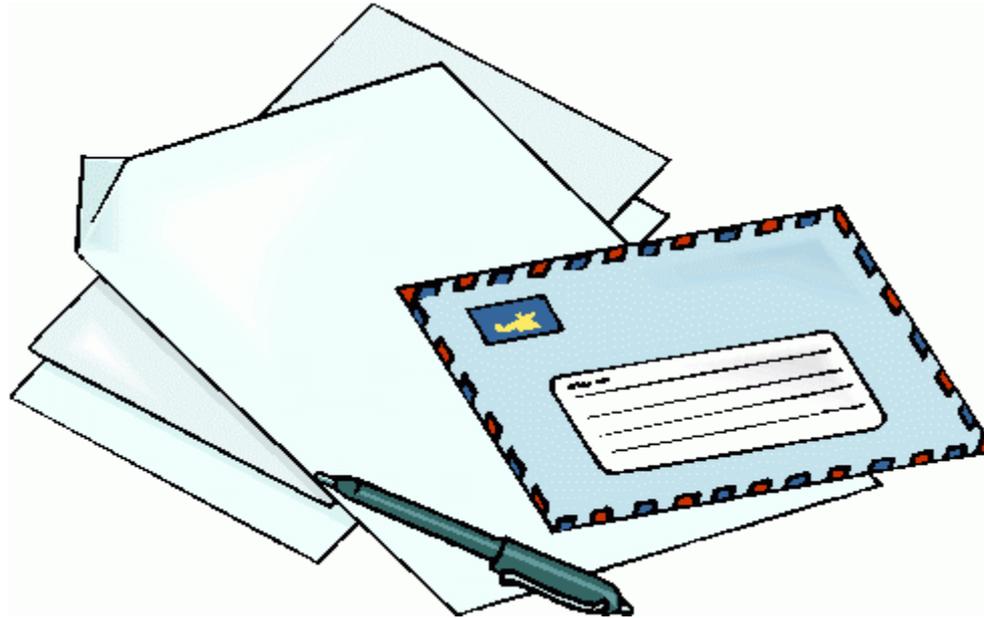


WALT: know and understand the features of a letter.



GREENPEACE

What do we know about letters?



When do people write letters?

Can you spot the features of a letter?

South Farnham Infant School
School Lane
Lower Bourne
Farnham
Surrey
GU10 3PE

Address – so your letter can receive a reply

5th June 2017

Date – when your letter was written

Greeting – who the letter is written to

{ Dear Miss Nutbeen,

Reason – why are you writing the letter?

I am writing to tell you why I have not brought my homework in to school today. Unfortunately, after I had finished my homework on Saturday, my dog Fluffy got hungry and decided it looked like a tasty snack. I am very sorry but I will have to give it to you another day.

Please may I have another homework sheet so that I can do it again?

Yours sincerely,
Billy

} **Closing** – who the letter is from

There is a whale in our swimming pool!



- What do we need to write and tell Greenpeace?
- What questions would we want answered?

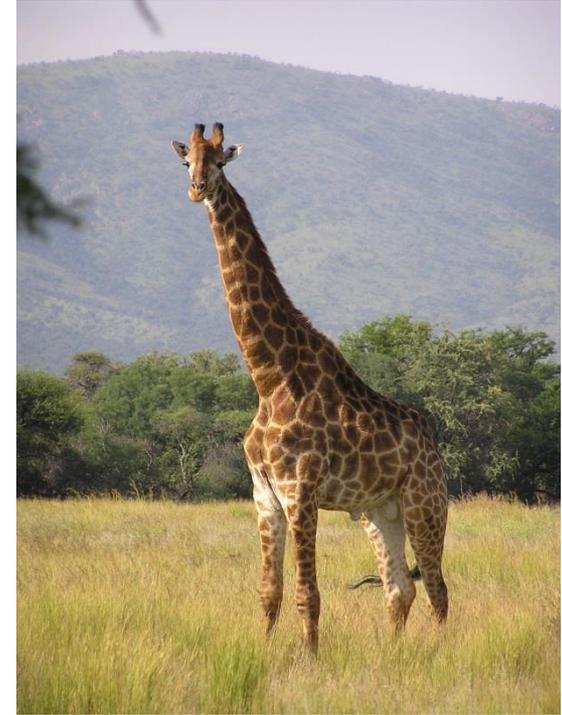
WALT: plan writing our letters to
Greenpeace.



GREENPEACE



Uh oh...you have woken up for School today and there is a wild animal in your back garden!



What do you want to find out about the wild animal?

- Is it an endangered animal?
- What should I feed it?
- How big can it grow?

Lets write a letter together!

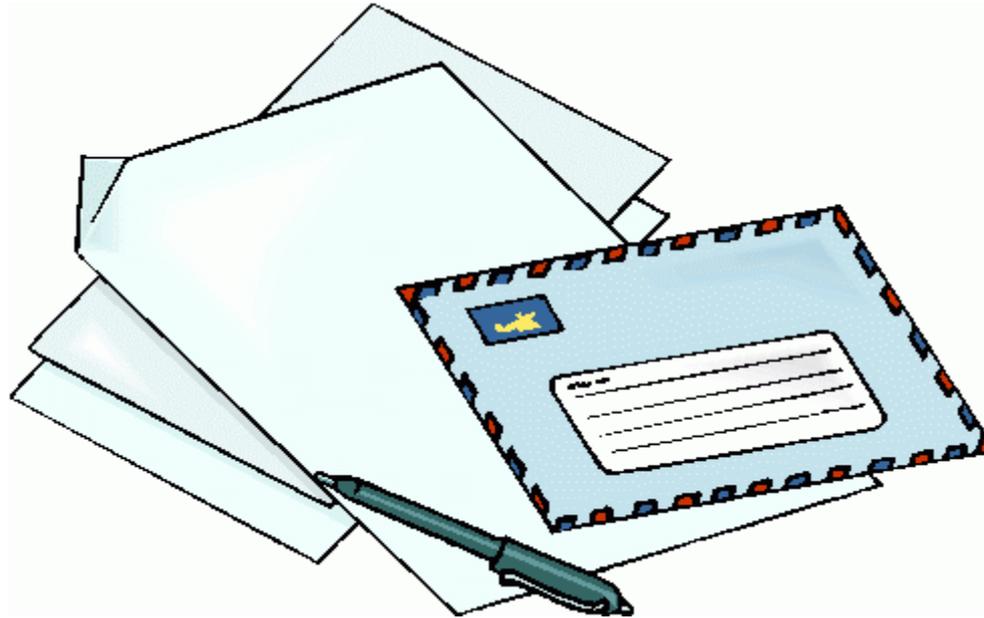


WALT: write a letter to Greenpeace.



GREENPEACE

Lets look at our letter from yesterday...



Have we used all of the features?

WILF:

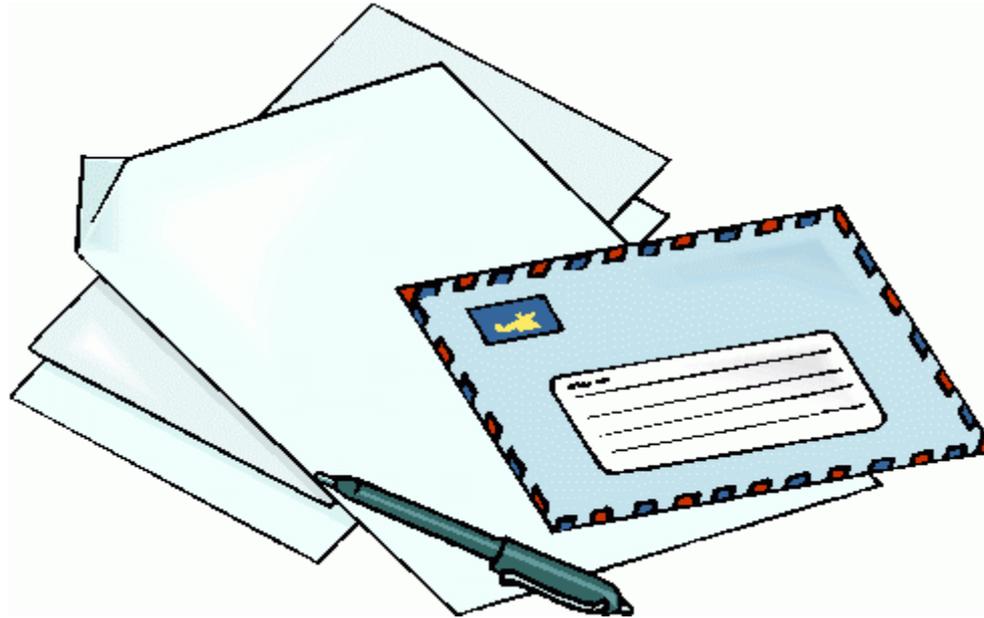
- Address in the correct place
 - Date in the correct place
- First paragraph (reason for writing)

WALT: write a letter to Greenpeace.



GREENPEACE

Lets look at our letter from yesterday...



How have we included our questions?

WILF:

- Second paragraph (asking your questions)
- Third paragraph (reason to write back)
- Closing (who the letter is from)
 - Editing your work